Manoj Khatri

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**Overview**

With strong attention to detail and accuracy, important ability to operate independently, strong and reliable individual with a result- driven approach. Willing to learn any skills that doesn’t fall under my experience and deliver my best to meet the expectations of the company.

**Availability:**

* Day and night shifts on Saturday and Sunday,
* Day shift on Monday and night shift on Wednesday and Friday.

**Education:**

## High school(Science) | 2020 | himalayan white house int’l s.s

* Currently pursuing diploma in computer programming at Seneca College.

**Skills and abilities:**

* Able to work independently and as a team, as assigned
* Understanding and communicating oral and written instructions
* Able to maintain a positive, professional and constructive tone with team members and management
* Excellent customer service and communications
* Perform cashier duties

# Experience:

## VIEWPOINT RESTURANT, LAZIMPAT-30, Nepal

Role: Kitchen helper (part time) July 2019- Jan 2020

* Serving costumers as per their needs
* Helping in kitchen: cutting vegetables, meat and kitchen management.

## KATHMANDU CITY MART, LAZIMPAT-30, NEPAL

Role: Cart attender (full time) April 2020-January 2021

* Managing various carts and maintain availability of carts.
* Co-ordinating with customers and provide personalize service.
* Co-ordinating with team and ensure appropriate stock of supplies.

Role: Cashier (full time) Feb 2021- Feb 2022

* Operating cash registers and process payments according to company procedure.
* Providing answers to products related queries and handling complaints.
* Being polite and generous with costumers.